

MONTH

YEAR _____

TOTALS BY CATEGORY	TOTAL
	Income this month \$
	Expenses this month \$
	Left over (income minus expenses) \$

A good line shows the **amount, date, place, and what it was for**. That's the IRS test for an adequate record (Pub. 463). Works for the kitchen-table budget too.

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MONTH

BUSINESS

8 Advertising	9 Car & truck	10 Commissions & fees	11 Contract labor
15 Insurance	16 Interest	17 Legal & professional	18 Office expense
20 Rent or lease	21 Repairs & maintenance	22 Supplies	23 Taxes & licenses
24a Travel	24b Meals (50%)	25 Utilities	27b Other expenses

TOTALS BY SCHEDULE C LINE	TOTAL
	Business income this month \$
	Business expenses this month \$
	Profit (income minus expenses) \$

Keep the receipt behind every line. The sheet is your index; the receipt is your proof: amount, date, place, and what it was for (Pub. 463).

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VEHICLE _____

YEAR 2026

2026 IRS business rate: **76¢ per mile** from July 1 (72.5¢ January through June). Every business mile you write down is worth \$0.76 on your Schedule C (cars, vans, and pickups).

[illegible]

Total business miles

Miles × \$0.76 = your deduction **\$**

Example: 5,000 business miles $\times$ \$0.76 = **\$3,800**. Log the drive the day it happens. A reconstructed log is the first thing an audit picks apart.

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