Business Mileage Log

Free IRS-compliant template · 4 required fields · Publication 463

Shoeboxed
shoeboxed.com/blog/mileage-log-template

Tax Year: _____ **Driver:** _____ **Vehicle:** _____ **Month:** _____

DATE	DESTINATION (NAME + ADDRESS)	BUSINESS PURPOSE	MILES
		Monthly Total (business miles)	

IRS standard mileage rate 2026: $0.725 per business mile. Record each trip at or near the time of travel with the four fields above (Publication 463, Ch. 5). Keep your log at least 3 years from the filing date. Annual odometer readings apply only if you use the actual-expense method.

A free tool from Shoeboxed
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